# Manning Stainton Lettings - Referral Scheme Terms & Conditions

#### **Who Can Refer**

- Anyone aged 18 or over can take part, including Manning Stainton employees.
- Self-referrals are not permitted.
- You must have the landlord's permission before sharing their details with us.

### What Counts as a Qualifying Referral

- The landlord must be completely new to Manning Stainton Lettings.
- They must sign up for our **Fully Managed** or **Rent Collection** service.
- The property must be within an area covered by Manning Stainton Lettings and subject to a minimum **12-month** management or rent collection term.
- The landlord must confirm the referrer's name when they join us.

#### **Referral Reward**

- You'll receive £100 per property once the tenancy has officially commenced.
- Rewards are paid **per property**, and there is **no limit** to the number of referrals you can make.

#### **How Payment Works**

- Rewards are paid by bank transfer, or via payroll for employees.
- All payments will be made after the tenancy start date.
- Manning Stainton Lettings is not responsible for delays caused by banks or third parties.

# **Scheme Rules**

- Duplicate, inaccurate, or fraudulent referrals will not qualify for a reward.
- Manning Stainton Lettings may amend or withdraw the Referral Scheme at any time.
- All decisions made by Manning Stainton Lettings regarding the Scheme are final.

# **Privacy**

- By submitting a referral, you confirm that you have the landlord's consent to share their details.
- Personal data will be processed in line with GDPR and used only for administering the Referral Scheme.